



Gresham Almshouses Charity - Detailed risk register - flight path

Report Author: Jenna Brassett

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Rows are sorted by Risk Score

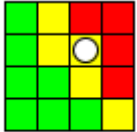
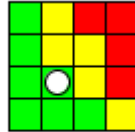
Risk no, Title, Creation date, Owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date/Risk Approach	Flight path
CHR GRS 001 Threat of accident and injury in relation to the Almshouses and litigation 13-May-2021 Sheltered Housing Scheme Manager (Jacqueline Whitmore)	Cause: Safety measures are not reviewed or met. Event: An Almshouse resident sustains an injury. Effect: Possible litigation and reputational damage.	 Likelihood	12	No change to current risk score. 18 May 2021	 Likelihood	4	31-Mar-2022 Reduce	

Action no, Title,	Action description	Latest Note	Action owner	Latest Note Date	Due Date
CHR GRS 001a Regular risk assessments	Staff regularly review each resident's Risk and Support Plans, which now includes individual fire risk assessments for all residents.	Continue with existing controls.	Jacqueline Whitmore		31-Mar-2022

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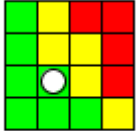
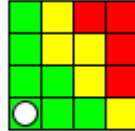

CHR GRS 001b Upgrade works on the Almshouses	Planned upgrade works were suspended in March 2020 due to the Covid-19 pandemic.	Works are scheduled to recommence in June 2021 with a full review of FRA planned for the current financial year after the works have been completed, which is estimated to be by the end of December 2021.	Jacqueline Whitmore		31-Mar-2022
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Risk no, Title, Creation date, Owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date/Risk Approach	Flight path
CHR GRS 002 Almshouses become unstable/unusable 17-May-2021 Sheltered Housing Scheme Manager (Jacqueline Whitmore)	Cause: Insufficient maintenance of buildings and/or grounds. Event: Accident occurs due to unsafe building/grounds. Effects: Possible injury to resident or staff member.	 Likelihood Impact	12	No change to current risk score. 18 May 2021	 Likelihood Impact	4	31-Mar-2022	
							Reduce	

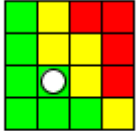
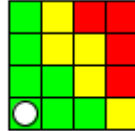
Action no, Title,	Action description	Latest Note			Action owner	Latest Note Date	Due Date
CHR GRS 002a Planned maintenance and asset management	Planned maintenance and asset management will be updated once Covid-19 restrictions are lifted and upon completion of improvement works.	Recommencement of works are planned for June 2021, with an anticipated completion date of the end of December 2021.			Jacqueline Whitmore		31-Mar-2022
CHR GRS 002b Emergency repair works	Emergency repair works are undertaken as they are identified.	Continue with existing controls.			Jacqueline Whitmore		31-Mar-2022

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CHR GRS 004 Loss of Rental Income 17-May-2021 Assistant Director – City Estate (Tom Leathart)	Cause: Due to the Covid-19 pandemic businesses are unable to make their rental payments. Event: Rental income from the Royal Exchange becomes significantly reduced. Effects: Alternative funding sources would need to be identified to fund the annual grant payment to Gresham College.	 Likelihood	4	The score has reduced from amber (8) to green (4) as the income received is linked to a long lease which is considered to be secure.	 Likelihood	1	31-Mar-2022	
							Reduce	

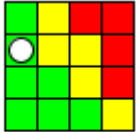
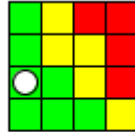

Action no, Title,	Action description	Latest Note			Action owner	Latest Note Date	Due Date

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CHR GRS 005 Delay to Almshouses refurbishment 17-May-2021 Sheltered Housing Scheme Manager (Jacqueline Whitmore)	Cause: Covid-19 pandemic caused delays to the refurbishment of the almshouses. Event: Works suspended due to travel and social distancing rules. Effects: The Almshouses remain in a state of disrepair while the refurbishment is delayed.	 Likelihood	4	No change to current risk score. 18 May 2021	 Likelihood	1	31-Mar-2022	

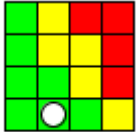
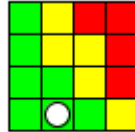
Action no, Title,	Action description	Latest Note			Action owner	Latest Note Date	Due Date
CHR GRS 005a Refurbishment works to recommence	As restrictions are eased, several residents have agreed (under strict social distancing/PPE measures) to allow works to commence in their homes.	Works are due to recommence in June 2021 and are anticipated to be completed by the end of December 2021.			Jacqueline Whitmore		31-Mar-2022
CHR GRS 005b Property held for respite	One property is being held for respite to allow residents a safe place to "escape" works in their homes as they require.				Jacqueline Whitmore		31-Mar-2022

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CHR GRS 006 Mental health of residents 17-May-2021 Sheltered Housing Scheme Manager (Jacqueline Whitmore)	Cause: Covid-19 lockdown restrictions in place. Event: Residents aren't allowed to socialise with others due to lockdown rules. Effects: Adverse impact on resident's mental health as they may become lonely and isolated.	 Likelihood	3	Risk has reduced from amber (8) to green (3). The reduction is due to no referrals under safeguarding having been made and due to Covid lockdown restrictions now easing. 18 May 2021	 Likelihood	2	31-Mar-2022	
							Reduce	

Action no, Title,	Action description	Latest Note			Action owner	Latest Note Date	Due Date
CHR GRS 006a Monitoring of resident's mental health	Due to extensive personal knowledge of resident's wellbeing by the Almshouse Manager, daily monitoring is being undertaken and referrals to medical services as required.	No referrals under safeguarding have been made. Residents although more frail physically have remained in good spirits. The Almshouse Manager has liaised with GP services as required throughout lockdown(s) and has received a very good response/support from the GP.			Jacqueline Whitmore		31-Mar-2022

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CHR GRS 003 Quality/ performance of Gresham College professors 17-May-2021 Principal Members Services & Committee Manager (Gregory Moore)	Cause: The recruitment process/scrutiny of applicants becomes altered/compromised. Event: A degradation in the number, quality or performance of the Gresham College Professors. Effects: There is a material decline in either attendances at/assessments of Gresham lecturers or the overall work of the college.	 Likelihood	2	No change to current risk score. 18 May 2021	 Likelihood	2	31-Mar-2022	
							Accept	

Action no, Title,	Action description	Latest Note	Action owner	Latest Note Date	Due Date
CHR GRS 003a Appointment of Professors	A number of Members of the Committee are appointed as Members of the Council. Members sit on the interview panels to select and appoint Professors. Close monitoring of operational and financial performance is undertaken.	Continue with existing controls.	Gregory Moore		31-Mar-2022